

The first few days at your new workplace ...

The **Centre for Communication and Information Processing (ZKI)** provides access to the campus network for all staff at the Magdeburg-Stendal University of Applied Sciences. Your central account will be created automatically as soon as the Personnel Department notifies the ZKI of your admission to the university as a member of staff. Please pick-up your login details from the ZKI in person either from Building 5, Room 1.07 at the Magdeburg Campus or from Building 2, Room 2.10 or 2.11 at the Stendal Campus. There you will receive a letter from us, which will include your user name, your initial password and your university email address.

You can use this central account to access various services provided by the university. To make it easier for you to access the services we provide, we have also posted this document in electronic format with the relevant hyperlinks under “Aktuelles” on the ZKI website. See:

<https://www.h2.de/zki>



Please contact us with any questions you may have. The best way to get in touch is by sending an **email** to either zki-md@h2.de or use the [Service Desk Stendal](#) or have a look at our [FAQ](#).

The ZKI team would like to wish you a successful start at the university.

A.Hösel

Manager

P.S.: We would also like to make you aware of the published University Statutes and Constitution as well as the ZKI User Regulations, compliance with both of which is mandatory at all times.

(View under “Regulations” at: <https://www.h2.de/hochschule/einrichtungen/zki/einrichtung.html>)

All information is available only in German

Service	Additional information
Central Television Studio	https://www.h2.de/hochschule/einrichtungen/zki/medienzentrum/zentrales-fernsehstudio-zfs.html
Centralised Filing System home directory, science/teaching directory for course materials, team directories	https://www.h2.de/hochschule/einrichtungen/zki/webservices/fileservice.html
Cumulus document, image archive	https://dokumente.h2.de/
EGroupware web-portal for calendar, email, tasks, contacts	https://www.h2.de/hochschule/einrichtungen/zki/kommunikation-und-zusammenarbeit/egroupware.html
Email and Mailing Lists including virus and spam protection via the German Research Network (DFN) Email Support Service	https://www.h2.de/hochschule/einrichtungen/zki/kommunikation-und-zusammenarbeit/e-mail.html
Encryption and Signing Services certification point as part of the DFN-wide public key infrastructure (PKI)	https://www.h2.de/hochschule/einrichtungen/zki/sicherheit-und-zertifizierung-datensicherung/zertifizierung.html
Equipment loan video cameras, digital cameras, projectors etc.	https://www.h2.de/hochschule/einrichtungen/zki/medienzentrum/technikausleihe.html
LSF planning of events and room booking	https://lsf.hs-magdeburg.de/
Media and Video Production media production with professional camera technology and video editing facilities	https://www.h2.de/hochschule/einrichtungen/zki/medienzentrum/video.html
Media Technology available in the central lecture halls and seminar rooms	https://www.h2.de/hochschule/einrichtungen/zki/medienzentrum/video.html
Moodle the university's e-learning platform	https://moodle2.h2.de/moodle/
Phone landline	https://www.h2.de/hochschule/einrichtungen/zki/kommunikation-und-zusammenarbeit/telefon.html
Printers and Copiers available everywhere on the campus (follow-me-printing)	https://www.h2.de/hochschule/einrichtungen/zki/hw-sw/druck-scann-mehr.html
Shibboleth authentication and authorisation service	https://www.h2.de/hochschule/einrichtungen/zki/webservices/shibboleth.html
Sync+Share Service (NextCloud)	https://www.h2.de/hochschule/einrichtungen/zki/webservices/fileservice.html#c39391
University Intranet see LOGIN at the top right	https://www.h2.de/zki
Video, Web and Teleconferencing audiovisual communications including the presentation and editing of shared documents	https://www.h2.de/hochschule/einrichtungen/zki/kommunikation-und-zusammenarbeit/video-telefonkonferenzen.html
Video archiv	https://medialibrary.h2.de/
Virtual Private Network (VPN) secure data connection	https://www.h2.de/hochschule/einrichtungen/zki/netzwerk-und-accounts/vpn.html
WLAN the "Eduroam" network is available everywhere on the campus and all participating institution	https://www.h2.de/hochschule/einrichtungen/zki/netzwerk-und-accounts/wlan.html
ZABS central archiving and backup system	https://www.h2.de/hochschule/einrichtungen/zki/sicherheit-und-zertifizierung-datensicherung/archiv-und-backupsystem.html
ZKI Computer Pools PC workstations in multiple rooms at both the Magdeburg and Stendal Campuses	https://www.h2.de/hochschule/einrichtungen/zki/hw-sw/computer-arbeitsplaetze.html

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